

**Volunteer Coordinating Committee Meeting
Second Floor Conference Room
Town Hall
Thursday, September 10, 2015 – 9:00 a.m.**

Present: Chair Patricia Carluccio; Vice Chair Joseph Piantedosi; Carol Amick; Jennifer Kelley and Tim Gray

Absent: Selectmen Liaison Caroline Fedele

Also Present: Administrative Assistant Colleen Doyle

1. Call to Order

Chair Carluccio called the meeting to order at 9:30 a.m.

2. Old Business

a. Review Vacancy Worksheet

The veteran Volunteer Coordinating Committee (VCC) members explained the vetting process to the new members. Most applicants are recommended for an interview with the Selectmen unless there is an obvious reason why they should not be recommended. It is helpful to contact the committee chair to discuss what they are looking for in a candidate. The VCC noted that with the new members they should discuss reassigning liaison assignments at the next meeting.

Arbor Resources Committee: There are two vacancies and no applicants for this committee.

Bicycle Advisory Committee (BAC) and Trails Committee: There is one opening on this committee created by Alec Ellsworth's resignation. Two applicants have applied to be on both the Bicycle Advisory Committee and Trails Committee. The VCC decided to look at the applicants for BAC and Trails together.

Christopher Kovalchick applied for both the Bicycle Advisory Committee (BAC) and Trails committee. He has attended meetings and is interested in volunteering. He is an avid runner and biker that makes frequent use of the Town's trail networks.

Ms. Amick moved that Christopher Kovalchick be recommended for an interview with the Selectmen for the Trails Committee and Bicycle Advisory Committee. Mr. Gray seconded the motion.

The motion passed 5-0-0.

Ralph Hammond also applied for both the BAC and Trails Committee. He served on the BAC in the past. Mr. Hammond applied over a year ago so it needs to be determined whether he is still interested. Ms. Doyle will find out once she schedules the interview times.

Ms. Amick moved that Ralph Hammond be recommended for an interview with the Selectmen for the Trails Committee on the condition that he is still interested. Ms. Carluccio seconded the motion.

The motion passed 3-2-0. Mr. Gray and Mr. Piantedosi voted against.

Ms. Amick moved that Ralph Hammond be recommended for an interview with the Selectmen for the Bicycle Advisory Committee on the condition that he is still interested. Ms. Carluccio seconded the motion.

The motion passed 5-0-0.

Robert Santamaria also applied over a year ago for the Trails Committee. He is a 14 year resident of the Town and is an Assistant Scout Master from the Boy Scouts.

Mr. Piantedosi moved that Robert Santamaria be recommended for an interview with the Selectmen for the Trails Committee. Ms. Amick seconded the motion.

The motion passed 5-0-0.

Jeremy Paskali has lived in Bedford for two years. He volunteered for the clean-up of the Charles River and Massachusetts Audubon sites.

Ms. Amick moved that Jeremy Paskali be recommended for an interview with the Selectmen for a vacancy on the Trails Committee. Mr. Gray seconded the motion.

The motion passed 5-0-0.

Clem Larson has lived in Town for 4 years and chaired the Huckins Farm Conservation Commission for 2 years and the Town's Conservation Commission Huckins Farm subcommittee. He is also a Huckins Farm Trustee.

Mr. Gray moved that Clem Larson be recommended for an interview with the Selectmen for a vacancy on the Trails Committee. Ms. Amick seconded the motion.

The motion passed 5-0-0.

Craig Jackson is a long time resident of Bedford and has been cycling for over 20 years. He has attended many BAC meetings.

Ms. Amick moved that Craig Jackson be recommended for an interview with the Selectmen for the Bicycle Advisory Committee. Mr. Piantedosi seconded the motion.

The motion passed 5-0-0.

Cultural Council: There are two vacancies and two applicants for the Cultural Council.

Kelly Dadah submitted a Volunteer Questionnaire (VQ) indicating her interest in volunteering on the Cultural Council and Community Preservation Committee. Ms. Kelley will contact Ms. Dadah to see if she would have the time to commit to both committees.

Ms. Kelley moved that Kelley Dadah be recommended for an interview with the Selectmen for the Cultural Council. Ms. Amick seconded the motion.

The motion passed 5-0-0.

Charles Lipson submitted his VQ for the Cultural Council. He wants to get involved and has the time to commit to the Cultural Council.

Ms. Amick moved that Charles Lipson be recommended for an interview with the Selectmen for the Cultural Council. Mr. Piantedosi seconded the motion.

The motion passed 5-0-0.

Cable Television Advisory Committee (CATV): There is one opening and no applicants for this committee. Ms. Amick has tried to reach Shane O'Neil multiple times to see if he is still interested in serving on the committee. The VCC reviewed the list of those people who previously applied for CATV, Capital Expenditures or the Finance Committee. Ms. Amick stated that she would contact Kay Hamilton, Myles McDonough and Joseph O'Toole. Mr. Piantedosi will contact John Carbone. Ms. Carluccio will contact Michael Hayes and Stephen Fusi.

Community Preservation Committee (CPC): There is one opening and two applicants. Kelly Dadah applied for CPC and Cultural Council. Ms. Kelley will check with Ms. Dadah to see if she would be interested in serving on both committees. Maggie Debbie also applied. The VCC decided to hold off on making any recommendations to see if anyone else applies since there is not a quorum problem.

Energy Task Force: There is one opening and no applicants.

Patriotic Holiday Committee: Mr. Piantedosi noted that Town Manager Reed needs to review the rewritten charge. James Burston has been attending meetings as the VFW liaison but needs to be officially appointed by the Selectmen.

Transportation Advisory Committee (TAC): There is one vacancy and two applicants. Legna Martinez was recommended for an interview previously but was unable to attend her interview. Ms. Amick reported that Ms. Martinez is still interested in TAC and also expressed interest in the Energy Task Force (ETF).

Stacy Chandler submitted a VQ for the TAC and has attended many meetings. The VCC decided to wait on recommending anyone for an interview until Ms. Amick talks to Ms. Martinez again.

3. New Business

- a. Review VCC report for 2015 Annual Town Report

The VCC decided to discuss this item at the next meeting once all the members have had the time to look over the report.

b. Meeting times for VCC

The committee agreed that meeting on Thursday mornings will usually work for all members.

c. Next Meeting

The next VCC meeting is tentatively scheduled for Thursday, October 8, 2015

Mr. Gray moved to adjourn. Ms. Kelley seconded the motion.

The motion passed 5-0-0.

The meeting adjourned at 10:20 a.m.